

# Wedding Stationery Order Form

Please print a copy of this form

Contact Name & Address
Tel: No: ... ..



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Please supply the following stationery items:

## Wedding Invitations:

Design	Card Texture	Size S/M/L	Quantity	Price
We can print Bride/Groom's Christian Names and the date of your Wedding on the front of the invitation. Please delete as applicable - <b>Yes Please/No Thank you</b>				<b>No charge</b>

## Evening Invitations

(Small size only):

Design	Card Texture	Quantity	Price
We can print Bride/Groom's Christian Names and the date of your Wedding on the front of the invitation. Please delete as applicable – <b>Yes Please/No Thank you</b>			<b>No charge</b>

## Acceptance Card

Card to match invitations

Quantity	Price

## Order of Service (3 fold card)

Medium weight white card

Quantity	Price

## Order of Ceremony:

(Large size only)

Design	Card Texture	Quantity	Price

## Place Name Cards

Card to match invitations

Design	Quantity	Price

## Thank You cards

## Thank You Postcards

Card to match invitations

Design	Quantity	Price

**Please note:**  
Changes to design or text after the samples have been approved may incur extra charges.  
Additional information is required, please ensure you complete the form overleaf.

## TOTAL PRICE

£
£

20% Deposit enclosed with order

Please make cheques payable to Poppy Designs  
Additional payments will be required as goods are delivered

The following information will also be required to fulfil your order:

**PLEASE USE BLOCK CAPITALS FOR CLARITY**

The date and time of the ceremony:

Location of the ceremony:

Location of the reception:

Names of the persons sending out the invitations:  
(Traditionally the Bride's parents)

Address to which acceptances should be returned:

Bride's full name:

Bridegroom's full name:

Name of the Best Man:

Names of the Bridesmaids:

Names of the Ushers:

Names of any Readers during the ceremony:

If place name cards are ordered I shall require a complete guest list 2 weeks prior to the date of the wedding.

If Order of Service/Order of Ceremony ordered I shall need the chosen Hymns/songs, Readings etc. for the order of service and a complete order of service as agreed with the officiating clergyman/Registrar in a civil ceremony.

**Please attach any additional information you consider relevant or wish to be included,  
or, you can call me and we'll arrange to go through it together.**

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